

## ACCOMMODATION RULES

Accommodation Rules are valid from 1. 1. 2014.

- The Pension Edison (guesthouse) provides its guests with accommodation and breakfast, see. Bed & Breakfast.
- The guesthouse provides its guests with quality services matching its rating. If a guest would like to prolong their stay, guesthouse staff can offer another room for the extended period.
- The guesthouse does not provide currency exchange services. However, it is possible to pay bills in Euros at the current ČSOB exchange rate. Guests will receive a bill for all services and sale of goods.
- The guesthouse is authorized to accommodate only properly registered guests. At the check-in guests must submit a valid identity card or passport to the personnel in charge.
- The guesthouse is authorized to not accommodate undocumented persons including children.
- Based on a confirmed order, paid deposit or full payment in advance, a guest can check-in on the day of arrival after 3 p.m. and must leave the room on the day of departure by 11.00 a.m. If the room is not vacated by 11.00 a.m., the guest will be charged for another night. In case the guesthouse room is booked by another guest for the night and the current guest does not vacate the room or is not present at the guesthouse, the guesthouse reserves the right to list and remove personal belongings of the guest (done by two staff members). Items are then stored in a safe place so that the room can be used by the next guest.
- The guesthouse may, in special cases, offer a guest other than arranged accommodation. The alternative accommodation will be to the same standard as the confirmed booking.
- A guest who has not booked or guaranteed their stay by credit card is required to pay in advance at the reception.
- For safety reasons it is not advisable to leave children under 12 years of age without adult supervision in the rooms and in other areas of the guesthouse.
- Accommodation of a child under 5 years with no extra bed is free of charge if accompanied by 1 paying adults. This way we can accommodate a maximum of 2

children per room. The price for children from 6 to 12 years in the room will be charged according to the actual price list.

- Loss of card to the room is charged to the amount of 250 CZK.
- A guest is responsible for any damage caused by him/her to the guesthouse property and is required to report it to the front desk.
- In the room and other guesthouse areas a guest may not move furnishings, or interfere with the electrical network or any other installations without consent of the hotel management.
- In the guesthouse and especially in rooms guests are not allowed to use their own electrical appliances, this does not apply to electrical appliances used for guest's personal hygiene (shavers, massage equipment, hair dryers, etc.).
- Guests are required to comply with fire regulations. All areas of the hotel including the guest rooms are non-smoking except a room balcony.
- Between 10 p.m. and 6 a.m. guests are kindly required to respect the night rest, i.e. not to disturb other guests staying at the guesthouse.
- Visits to the guest's rooms can be received only during 8.00 a.m. to 8 p.m.
- Dogs and other animals can stay at the guesthouse at the discretion of the guesthouse personnel. The price for pets in the room will be charged according to the actual price list.
- When leaving the room, guests are required to keep the room card by self. Guests return back the room card at the check out. When leaving the room, guests are required to check that the water taps are closed, lights switched off.